

1. For high school students, use the ACTIVITY RESUME below as an example. But note that different resumes serve different purposes. Thus, you must change your resume content to best fit the intended job, scholarship, etc.

Chayan Vang

Address

915 Cranbrook Court, Apt # 232
Davis, CA 95616

Contact

ch_vang21@ucdavis.edu
(530) 752-7414

EDUCATION

Highlands High School

Anticipated Graduation Date: June 2005, **GPA:** 4.29

WORK EXPERIENCE

Tutor, Yolo Library, Davis, CA: Jan. 2004 – Present (4hrs/wk)

- Tutored high school students in various subjects including Algebra II, Spanish, Biology, Chemistry, and English..

Cashiers/Sales Representative, Big 5 Sporting Goods, North Highlands, CA: Summer 2000 (15hrs/wk)

- Handled cash register and aided costumers with product sales and services.

EXTRACURRICULAR ACTIVITIES

Intern and Mentor, Southeast Asians Furthering Education, Davis, CA: Sept.– Dec. 2002 (2hr/wk)

- Held study halls hours and facilitated "Financial Aid" and "Time Management" academic workshops. Also served as peer mentor for a freshman student to discuss various topics including: choosing classes, undergraduate resources, and effective studying skills.

Member, Hmong Student Union (HSU), Davis, CA: Sept. 2000 – Present (2hr/wk)

Scholarship Committee: Sept. 2000 – March 2001 (1hr/wk)

Facilitated "Education and Financial Aid" workshop. Also worked with a team of seven to select scholarship recipients for the 2000 and 2001 Conference.

Planning Committee, UC Davis Community Book Project, Davis, CA: Sept.– Dec. 2002 (2hr/wk)

- Presented traditional Hmong herbal medicine at “Hmong Culture Night” event. Villager dancer for “The King’s Seven Heavenly Daughters.”

HONORS AND AWARDS

- **Chancellors Award**, Fall 2000.
- **Valedictorian**, Highlands High School.

SKILLS AND INTERESTS

Languages: Fluency in Hmong (reading, writing and speaking) and English. Intermediate oral and written in Spanish.

Computer: Familiar with some programming languages (c, c++). Also adept in Microsoft Word, PowerPoint, EXCEL, and other common windows applications.

Interests: Dancing salsa and playing volleyball.